

# Invitation of Quotation

For

Instruments for Department of Dermatology

At

All India Institute of Medical Sciences, Jodhpur

**Issue Date** : 09<sup>th</sup> June, 2016  
**Inquiry No.** : Admin/Gen./41-01/2016-AIIMS.JDH  
**Last Date of Submission** : 20<sup>th</sup> June, 2016 at 05:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur, Rajasthan-342005.

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Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for supply of Instruments for the Institute as per terms & conditions mentioned below. The filled quotations along with all required document must reach in the office of the undersigned on or before 20<sup>th</sup> June, 2016, 05:00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR INSTRUMENTS FOR DEPARTEMNT OF DERMOTOLOGY AGAINST INQUIRY NO. Admin/Gen./41-01/2016-AIIMS.JDH” DUE ON 20<sup>th</sup> June, 2016, 05:00 PM”.**

**Terms & Conditions:**

1. The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
2. Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
3. Rates must be quoted as per the format specified Taxes extra if any must be written separately.
4. No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
5. The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
6. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. L1 will be decided on composite basis.
7. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
8. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
  - a. Firm shall be registered with the Government of Rajasthan / Central Government.
  - b. The firm shall have valid VAT/ Sales Tax No. and IT PAN.
  - c. **The firm should not be black listed by any Govt. Agency/Dept.**
9. Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
10. The supplier may be asked to submit a sample of the product(s), which will be evaluated by a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.
11. **Delivery Period** – 15 days from award of work.
12. **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated

date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.

13. **Payment Terms:** Payment will be made only after satisfactorily delivery, commissioning and inspection of material by the AIIMS Jodhpur.
14. **Disputes:** -In the event of any dispute or disagreement arising between the Supplier and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the Supplier.
15. AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
16. AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

**Administrative Officer  
AIIMS, Jodhpur**

Encl.: Annexure 1 (Format of Price Bid)

[On the letterhead of firm]**ANNEXURE - I**  
**PRICE BIDFORM**

To,  
Administrative Officer,  
AIIMS Jodhpur.

Dear Sir,

1. I/We ..... Submitted the quotation for Enquiry No. “**QUOTATION FOR PURCHASE OF INSTRUMENTS FOR DEPARTMENT OF DERMOTOLGOY AGAINST THE INQUIRY NO. Admin/Gen./41-01/2016-AIIMS.JDH**” DUE ON 20<sup>th</sup> June 2016, 05.00 PM for Supply of Instrument for Dermatology Department at AIIMS Jodhpur”.
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

S. No	Particulars	Quantity	Unit Price	Vat/ Taxes	Total Amount
1.	BP handle no.3	4			
2.	BP handle no.4	2			
3.	BP handle no.3 (long neck)	4			
4.	Needle holder 5 inches	4			
5.	Needle holder spring loaded, non-locking	2			
6.	Needle holder spring loaded, locking	2			
7.	Artery forceps 5 inches	4 (2 made of steel, 2 made of titanium/ tungsten carbide)			
8.	Artery forceps (mosquito)	4 (2 made of steel, 2 made of titanium/ tungsten carbide)			
9.	Thumb forceps, non tooth (3-4 inches)	4			
10.	Adson forceps with serrations	2			
11.	Thumb forceps, toothed (3-4 inches)	4			
12.	Fine toothed forceps	4			
13.	Fine non-tooth forceps	4			
14.	Suture cutting scissors (fine tip)	2			
15.	Suture cutting scissors (U shaped)	2			
16.	Mayo scissors	3 (titanium or tungsten carbide)			
17.	Fine straight scissors	4 (2 made of steel, 2 made of titanium/ tungsten carbide)			

18.	Fine curved scissors	4 (2 made of steel, 2 made of titanium/ tungsten carbide)			
19.	Dissecting blunt end curved scissors	2 (made of titanium/ tungsten carbide)			
20.	Skin biopsy punches: 1mm,1.5mm, 6mm	100 each			
21.	Skin biopsy punches: 2mm, 3mm, 4mm, 5mm	100 each			
22.	Manekshaw manual dermabraders (thin, broad)	3 each			
23.	Skin hook	2			
24.	Skin retractor (twin pronged)	2			
25.	Skin curette	2			
26.	Comedone extractor	2			
27.	Skin biopsy set (1 BP handle, 1 fine toothed forceps, 1 fine non toothed forceps, Fine pointed tip straight scissors, 1 needle holder 4 inch, 1 straight artery forceps 4 inches)	4 sets			
28.	Skin surgery set (1 BP handle, 1 fine toothed forceps, 1 fine non toothed forceps, 1 toothed thumb forceps, Fine pointed tip straight scissors, 1 needle holder 4 inch, 1 straight artery forceps 4 inches)	4 sets			
29.	Drum for autoclave ( 20 L)	2			
30.	Kidney Tray	2			
31.	Tray for instruments	2			
32.	Nail extractor and dissector	2			
33.	Nail Nibbler	2			
<b>Total Amount in Rupees</b>					

**Note:** L1 will be decided on composite basis.

**Date** \_\_\_\_\_

**Place** \_\_\_\_\_

**(Signature of Authorized Person)** \_\_\_\_\_

**(Name)** \_\_\_\_\_

**Name of Firm/Company/Agency** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Email:** \_\_\_\_\_