



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
JODHPUR**

Basni Phase-II, Jodhpur-342005 (Raj)

Website: <http://www.aiimsjodhpur.edu.in>

File No.: AIIMS/REC/2023/48

Dated: 18-07-2023

Subject: Recruitment for the following post on purely temporary basis in the Extramural Research Project titled “**Satellite Centre for Tribal Health and Research (STHR)**”.

Applications in the prescribed format are invited for the following post on purely temporary basis for the Extramural Research Project titled “**Satellite Centre for Tribal Health and Research (STHR)**”, under Principal Investigator Dr. Kuldeep Singh, Professor & Head, Department of Pediatrics, AIIMS, Jodhpur as per the details given below:

S.No.	Details	Requirements/Information
1.	<b>Name of the Post</b>	<b>Project Officer</b>
	Number of Post	01
	Essential Qualification	Graduate in any discipline with 5 years' experience of Administration/Finance and Account work
	Desirable	Proficiency in English Language (both reading and writing) & proficiency in MS word , Excel, PowerPoint and Statistical Software.
	Age Limit	30 Years (as on the last date of application).
	Job Profile	Routine administrative and financial tasks related to the project including managing expense reports and reimbursements, entering financial transactions into databases and reconciling invoices. Help process document and manage accounts. Performs various tasks related to billing and payroll, file paperwork etc., post graduate degree in commerce, previous experience of working in community based research projects.
	Job duration	Initially for a period of 1 year may be extended based on performance and requirement of the project.
	Place of work	AIIMS Jodhpur & Sirohi, Rajasthan
Monthly salary	32000/- Consolidated	
	<b>Name of the Post</b>	<b>Field Officer</b>
	Number of Post	01
	Essential Qualification	Graduate from a recognized university with 3 years of work experience from a recognized institution or master's degree from a recognized institutions.

2.	Desirable	Candidate native of district Sirohi will be given preference.
	Age Limit	35 Years (as on the last date of application).
	Job Profile	House listing perform interviews for data collection in accordance with Research topic, any other work assigned by Principal Investigator.
	Job duration	Initially for a period of 1 year may be extended based on performance and requirement of the project.
	Place of work	AIIMS Jodhpur & Sirohi, Rajasthan
	Monthly salary	25000/- Consolidated
3.		
	<b>Name of the Post</b>	<b>Medical Social Worker</b>
	Number of Post	01
	Essential Qualification	Graduate in Social Science or Graduate in science (Biology)/equivalent from a recognized university with 1 year experience in community Social Work.
	Desirable	Candidate native of district Sirohi will be given preference.
	Age Limit	30 Years (as on the last date of application).
	Job Profile	Collection of data (demographic and anthropometric) by household survey & any other work assigned by Principal Investigator.
	Job duration	Initially for a period of 1 year may be extended based on performance and requirement of the project.
	Place of work	AIIMS Jodhpur & Sirohi, Rajasthan
	Monthly salary	17000/- Consolidated

All candidates should submit the filled application in the prescribed format and Bio-data on the day of Walk-In-Interview and should appear in person for Walk-In-Interview along with all relevant original documents and one set of self-attested photocopies of documents regarding age, qualifications and relevant experience, on **28.07.2023 at 09:00 AM** at following address:

Recruitment Section,  
Second Floor, Medical College Building,  
All India Institute of Medical Sciences, Jodhpur

### **GENERAL TERMS & CONDITIONS:**

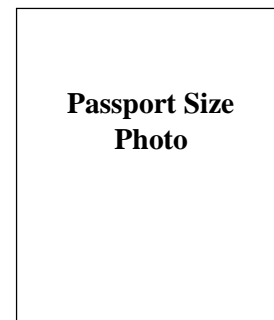
1. Reporting time for candidate's starts at 09:00 AM on **28.07.2023** and closing time to report for interview is 10:00 AM on the same day, after which no additional candidates would be entertained for interview.
2. The above posts are filled-up on purely on temporary basis, co-terminus with the project & the candidate will have NO right to claim for permanent Employment under AIIMS, Jodhpur or continuation of his/her services in any other project.
3. No enquiries shall be entertained in this regard after due date.
4. Post may increase/decrease as per requirement and at the sole discretion of Research Section,

AIIMS, Jodhpur.

5. All educational professional and technical qualification should be from a recognized Board/ University and full-time.
6. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.
7. Persons working in Govt. or Public Sector undertaking should produce “No Objection Certificate” at the time of Interview.
8. No TA/DA will be admissible to appear in the interview.
9. This position will be purely on temporary/contractual basis for the specified period of time and based on project.
10. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.
11. Canvassing in any form will be a disqualification.
12. Age concession to the extent of service rendered in other research projects may be admissible for experienced and skilled persons on case to case basis.
13. Age / Education qualification / Experience will be considered till the last date of the advertisement.
14. **Please note that all the essential qualifications and experience certificates are required to enclose with the application form. Otherwise, the application will be considered incomplete.**

## **FORMAT FOR APPLICATION**

1. Name of the Post:
2. Advertisement File No. & Date:
3. Name of the Candidate:
4. Father's Name:
5. Date of Birth:
6. Age:
7. Category:
8. Permanent Address:
9. Address of Correspondence:
10. Email Address:
11. Phone No. Mobile \_\_\_\_\_ Landline No. \_\_\_\_\_
12. Qualification from High School and above:



S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

13. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

I hereby declare that above information provided by me is correct to my knowledge and belief.

.....  
(Signature of the Candidate)

**Enclosures attached: -**

- 1.
- 2.