All India Institute of Medical Sciences, Jodhpur

Invitation of Quotation

For

Medicines

Issue Date	**:**	**13th November, 2021**
Inquiry No.	**:**	**Admin/Gen./ Medicine/70/2021-AIIMS.JDH**
Last Date of Submission	**:**	**15th November, 2021 at 03:00 PM.**

All India Institute of Medical Sciences, Jodhpur
Basni Phase - II, Jodhpur, Rajasthan-342005.
Telephone: 0291-0600741, email: procurement@aiimsjodhpur.edu.in
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Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for supply of medicine for the Institute as per terms & conditions mentioned below. The filled quotations in sealed envelope along with all required document must reach in the office of the undersigned on or before 15th November, 2021, 03:00 PM.

Terms & Conditions:

1. The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.

2. Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.

3. Rates must be quoted as per the format specified Taxes extra if any must be written separately.

4. No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.

5. The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.

6. Bidder must quote product for only one company and should mention the specific company name, if bidder will quote for more than one company, the bid will be treated as unresponsive and will not be considered for further process.

7. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
   L1 will be decided on individual item basis.

8. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.

9. The firm/agency June satisfy the following conditions and attach self-attested copy of the same with the quotation:
   a. Firm shall be registered with the Government of Rajasthan / Central Government.
   b. The firm shall have valid GST No. and IT PAN.
   c. ***The firm should not be black listed by any Govt. Agency/Dept.***

10. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.

11. The supplier June be asked to submit a sample of the product(s), which will be evaluated by a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.

12. **Delivery Period** – 3 days from the date of supply order.

13. **Liquidated Damage: -** If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.

14. **Payment Terms:** Payment will be made only after satisfactorily delivery, commissioning and inspection of material by the AIIMS Jodhpur.

15. **Disputes: -**In the event of any dispute or disagreement arising between the Supplier and any other department of AIIMS Jodhpur with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the Supplier.

16. AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.

17. AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

18. **Replacement of near expiry/ slow moving/ non-moving items:**
It will be responsibility of supplier to get status of slow/ non-moving inventory for replacement purposes from stores on quarterly basis or at a higher frequency. If company fails to replace such slow moving/ non-moving stocks in time, Institute will retain the right to identify such stocks any time during the contract period and return the same to the company. If supplier filed replace stock Institute well take necessary action.

19. Special Terms & Conditions:

A. **Bidder must quote the product as per specification provided in Annexure 1.**

B. **Catalog must be attached with quotation for technical evaluation if required.**

C. **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.**

D. **The filled quotations in sealed envelope along with all required document must reach in the office before scheduled date and time.**

The Deputy Director (Admin.),
AIIMS, Jodhpur

Encl.: Annexure 1 (Format of Price Bid)

[*On the letterhead of firm*]
ANNEXURE - I
PRICE BIDFORM

To,

The Deputy Director (Admin.),

AIIMS Jodhpur.

Dear Sir,

I/We ….. Submitted the quotation for Enquiry No. **"QUOTATION FOR PURCHASE OF MEDICINE FOR THE** VARIOUS **DEPARTMENT IN THE HOSPITAL, AGAINST THE INQUIRY NO. Admin/Gen./Medicine/70/2021-AIIMS.JDH" DUE ON 15th November, 2021, 03:00 PM** for Supply of Medicine at AIIMS Jodhpur".

1. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry
2. Document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

Sr No	Drugs Name	Spec.	Qty	Make	PRICE/UNIT EXCLUSIVE OF TAX(INR)	GST/VAT/GST/SST/OTHER TEXES	Price / Unit inclusive	Total Amount Inclusive of TAX (INR)	MRP
1.	Inj. Metronidazole bottle	500mg/100ml	15000 units						
2	Inj. Dextrose 5% bottle	500 ml	5000 units						

Note –
   1. **Please quote only those bidders who have adequate quantity (as above mentioned) of material in stock.**
   2. **L1 will be decided on Individual basis**
   3. **Delivery Period** – 3 days from the date of supply order.

Date_____
Place _____

                                        (Signature of Authorized Person)_____

                                        (Name)_____

                                        Name of Firm/Company/Agency_____

                                        Phone No._____

                                        Email:_____