

Invitation of quotation
For
Laboratory Micro centrifuge
At
All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/32-26/2019-AIIMS.JDH

Inquiry Issue Date : 10th February, 2020

Last Date of Submission : 17th February 2020 at 05:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

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Invitation of quotation for Laboratory Micro centrifuge at
AIIMS Jodhpur

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Laboratory Micro centrifuge for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 17.02.2020 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR LABORATORY MICROCENTRIFUGE AGAINST
INQUIRY NO. ADMN/GEN/32-26/2019-AIIMS.JDH” DUE ON 17.02.2020
05.00 PM”

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GST/Other taxes and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms & Conditions:

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.**
- D) **The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

Administrative Officer

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

Annexure 1

Sr. No	Name of items	Qty.
1.	Laboratory Micro centrifuge	02 Nos.

Specifications of laboratory micro-centrifuge:-

1. Sturdy table top unit with noiseless operation
2. Centrifuge chamber: Made of stainless steel and easy to clean
3. Safety lid interlock to prevent lid opening during centrifugation
4. Automatic door opening with emergency lid lock release facility
5. Capillaries slot: Should hold micro-capillaries of all local and imported brands
6. Should have mechanism for detection of capillary placement imbalance & stoppage of centrifugation with display of error
7. Motor: Brushless induction motor type with frequency drive
8. Hematocrit rotor that can hold at least 24 capillaries
9. Digital countdown timer with continuous run with range of 0 to 10 minutes of user selectable settings
10. Rotations per minute and 'g' force: At least 12000 RPM & 16000 'g' force (RCF)
11. Speed output should be stable even under fluctuating voltage conditions
12. Rise in temperature of sample should be low (not more than 2 deg C)
13. Should have microprocessor controller with digital display for smooth and soft start
14. Display: Alphanumeric LCD display of speed & RCF
15. Profile selection: At least 3 user selectable acceleration & deceleration profiles
16. Inverter fault detection with auto shutdown
17. Dynamic brake for quick deceleration
18. Gas hinge to prevent door falling
19. Supply: 220-240Volts 50Hz Single Phase
20. Warranty: 2 years
21. CMC (after 2 years warranty) – 5 years
22. Warranty and CMC should cover all plastic, metallic, glass, batteries, electronic, electrical and rubber

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23. Onsite demonstration of the equipment with the actual accessories to be supplied, if requested by the expert committee
24. Accessories to be supplied with the main equipment:
 - a) Hematocrit reader made of good quality metal or glass – 2 nos.
 - b) Rotor head for micro haematocrit capillaries [24 capillaries slot with size 75 mm x 1mm]
 - c) Rotor head for vials [10 slots x 2 ml vials]
 - d) Rotor head for glass tubes [8 slots x 5 ml glass tubes]
25. Cost of the accessories should be quoted separately for the full duration of warranty and CMC period of 7 years
26. Operator and service manuals

Note:- The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

[On the letterhead of firm]

ANNEXURE "2"
PRICE BIDFORM

To,
Administrative Officer,
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. "QUOTATION FOR LABORATORY MICROCENTRIFUGE AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/32-26/2019-AIIMS.JDH" DUE ON 17.02.2020 05.00 PM for Laboratory Micro centrifuge at AIIMS Jodhpur".
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty	Required Make	Price/Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/ Unit Inclusive of GST (INR)	MRP
1	Laboratory Micro centrifuge	02 Nos.					

Note:-

1. The Bidder must quote only recommended Make & Model.
2. The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be **REJECTED**.
3. The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be **REJECTED**.
4. Catalog must be attached with quotation for technical evaluation.
5. The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date _____

(Name) _____

Place _____

Name of Firm/Company/Agency _____

GSTIN No.: _____

Bank Name:- _____

Bank Account No.: _____

IFSC Code:- _____

Branch Name: _____

Phone No. _____

Email: _____

(Signature of Authorized Person) _____

Seal: _____